

Role Descriptions:

* The roles below are open all law & non-law students at SOAS.

1. Competitions Officer

Main responsibilities include but are not limited to:

- Organising competitions, such as but not limited to; negotiation competitions, mooting competitions, mock interview competitions, essay writing competitions.
- Liaising with law firms and organisations on behalf of the society to secure partnerships and possible sponsorships.
- Liaising with other UK Universities to effectively organise intercollegial varsity competitions.
- Promoting any other competitions that may be of interest to the student body.

2. Communications Officer

Main responsibilities include but are not limited to:

- Producing creative content for the website and social media platforms on a regular basis (e.g. with blog posts, magazine content and poster designs).
- Managing the SOAS Law Society social media handles (including our Facebook, Twitter, Instagram, LinkedIn, as well as our website), and ensure that the website and social media platforms are up to date with the latest news and opportunities. The content should be available and accessible for everyone.
- Embarking on ways to improve student outreach, and build on our society branding.

3. Commercial Awareness Officer

Commercial awareness is not a static concept; it is dynamic and constantly changing. Main responsibilities include but are not limited to:

- Researching, compiling, digesting and posting weekly/bi-weekly updates on the latest commercial awareness news.
- Organising lectures and seminars on certain topical issues and current affairs.
- Outreach initiatives to the students at SOAS to gauge their interests and accommodate accordingly.

4. Technology & Innovation Officer

Main responsibilities include but are not limited to:

- Administratively deal with website and social media operations of the society, ensuring that all platforms are up to date with the latest opportunities and news. The aim is to increase traffic on our website and the social media platforms.
- Organising tech related events, such as but not limited to; lectures on the impacts of Artificial Intelligence & Machine Learning on the legal profession, host panels on the future of legal tech, exclusive dinners with tech law firms.
- Working with other officers to ensure that their technical needs are met.

How to apply:

If you are interested in applying, please email your CV alongside a Cover Letter at lawsociety@soas.ac.uk. The Cover Letter shall include:

1. Candidate's name
2. Student number and year of study
3. Position you are applying for
4. Short paragraph (no more than 250 words) explaining why you think you are suitable for the position

The deadline for the application is 13th October. Our Committee will review the applications. The shortlisted candidates notified shortly and interviewed on 15th-17th October.

Take some time to consider which position is best suited to your current experiences and skill set. Should you require any further clarity, do not hesitate to get into contact with us.

Please ensure that you understand the level of commitment expected from each position before you apply for the roles. Despite the extra responsibility, the work is very rewarding, and the leadership position will certainly reflect well on your CV!

Wishing you all the best in your application!